

# Kindergarten and Primary School Application Form

Please print clearly and either highlight or circle your responses.

I have attached to this form:		
1. A copy of my child's last school report	YES	N/A
2. A copy of my child's birth certificate	YES	
3. A single page letter describing our family and motivations for wanting a Steiner Education for our child, including our expectations for our child's education at Silver Tree Steiner School. (Not needed for sibling enrolments)	YES	N/A
4. Any relevant documentation relating to my child's special needs.	YES	N/A
5. In the case of children NOT born in Australia, a copy of my child's Australian passport.	YES	N/A
6. My child does not have an Australian birth certificate or passport. I am therefore attaching a copy of our Australian Visa.	YES	N/A
7. My child is currently being home-schooled. I attach sample copies of work from the past 6 months, including maths samples.	YES	N/A

Child's details:						
Child's Surname:						
Child's First Name (s):						
Date of Birth:		Gender:	M	F	Place of Birth:	
Is your child an Australian Citizen?	YES	NO	Is your child of Aboriginal/Torres Islander Descent:		YES	NO
If your child is not an Australian Citizen, please state the three digit visa number your child is entering/ has entered the country on. A copy of this visa must be attached to this form.						
Language(s) spoken at home:						

Special needs:		
Does your child have any learning, physical, behavioural or medical needs that may affect his or her learning ability, social interactions or physical capability at school? If so, please detail below or on a separate sheet.	YES	NO

Application details:										
Application for Class:		Kindy 4		Kindy 5		Kindy 6		Class 1		Class 2
		Class 3		Class 4		Class 5		Class 6		
Year:	2014	2015	2016	2017	2018	Term:	T1 Jan-Apr	T2 Apr-June	T3 Jul-Sep	T4 Oct-Dec

Sibling(s)					Tick applicable		
Name	Gender		Date of Birth	School (if applicable)	Full	Step	Half
	M	F					
	M	F					
	M	F					

Previous Schools: PLEASE LIST ALL PREVIOUS SCHOOLS			
If your child is currently being home-schooled, please attach samples of the last 6 months of work, including Maths samples. Which home-schooling method are you using?			
1. Present School		Current Year:	
Reason for leaving			
2. Previous school		Year(s):	
Reason for leaving			
3. Previous School		Year(s):	
Reason for leaving			
Did either parent attend a Steiner School?		YES	NO
If so, which school?		Year(s)	
Has your child been suspended or excluded from any other school? If yes please outline and attach a separate piece of paper.		YES	NO
I authorise STSS to contact any previous schools my child attended, from the following date:			N/A

Parent/ Guardian Details:			
<b>Mother's/Guardian's Details:</b>		<b>Father's/ Guardian's Details: (Where contact details are the same as mother, leave blank)</b>	
If not the mother, relationship to the child:		If not the father, relationship to the child:	
Title		Title	
Surname		Surname	
First Name		First Name	
Home Address		Home Address	
Postcode		Postcode	
Home Tel		Home Tel	
Mobile Tel		Mobile Tel	
Work Tel		Work Tel	
Email		Email	
Occupation		Occupation	

Parents Marital Status:						
Married	Married, but separated	Divorced	Widowed	Single	De Facto Partners	Separated Partners

**How did you hear about us? Circle as many as are applicable.**

Hills Gazette	The Echo	Google	Facebook	Notice Board	Word of Mouth	Road sign	Other or details:
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**Signatures:**

I/ we confirm the details provided in this application form are correct and I/ we understand that this application is the first stage in the process of applying to the Silver Tree Steiner School and does not guarantee placement.

In the case of separated or divorced parents - if parents have joint custody, or court orders are not in place, then both parents must sign this form.

Mother/ Guardians signature:	Father/ Guardians signature:
Date:	Date:

**Application Fee:**

Payment by:	Cheque	Eftpos	Credit	Bank transfer												
I enclose proof of bank transfer:			YES	N/A												
I authorise you to debit my Visa/ Bankcard/ Mastercard for the following amount:																
Card Number:																
Cardholders Name:																
Expiry date:																
Signature:																

**Please nominate ONE person responsible for fee payment:**

Name:	Surname:
Home Tel:	Mobile Tel:
Address:	
E-mail:	Relationship to child:

## COLLECTION NOTICE

1. The School collects personal information, including sensitive information about pupils and parents or guardians before and during the course of a pupil's enrolment at the School. This may be in writing or in the course of conversations. The primary purpose of collecting this information is to enable the School to provide schooling to the pupil and to enable them to take part in all the activities of the School.
2. Some of the information we collect is to satisfy the School's legal obligations, particularly to enable the School to discharge its duty of care.
3. Laws governing or relating to the operation of a school require certain information to be collected and disclosed. These include relevant Education Acts, Public Health and Child Protection laws.
4. Health information about pupils is sensitive information within the terms of the Australian Privacy Principles under the Privacy Act. We may ask you to provide medical reports about pupils from time to time.
5. The School from time to time discloses personal and sensitive information to others for administrative and educational purposes, including to facilitate the transfer of a pupil to another school. This includes to other schools, government departments, medical practitioners, and people providing services to the School, including specialist visiting teachers, sports coaches, volunteers and counsellors.
6. Personal information collected from pupils is regularly disclosed to their parents or guardians.
7. The School's Privacy Policy sets out how parents or pupils may seek access to personal information collected about them. However, there will be occasions when access is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others, where access may result in a breach of the School's duty of care to the pupil, or where pupils have provided information in confidence.
8. The School Privacy Policy also sets out how you may complain about a breach of privacy and how the School will deal with such a complaint.
10. As you may know the School from time to time engages in fundraising activities. Information received from you may be used to make an appeal to you. It may also be disclosed to organisations that assist in the School's fundraising activities solely for that purpose. We will not disclose your personal information to third parties for their own marketing purposes without your consent.
11. On occasions, information such as academic and sporting achievements, pupil activities and similar news is published in School newsletters and magazines [and on our website]. Photographs of pupil activities such as festivals, school camps and school excursions may be taken for publication in School newsletters and magazines and on our website.
12. We may include pupils' and pupils' parents' contact details in a class list and School directory.
13. If you provide the School with the personal information of others, such as doctors or emergency contacts, we encourage you to inform them that you are disclosing that information to the School and why, that they can access that information if they wish and that the School does not usually disclose this information to third parties.